

Policy document/contract for students at the OHW Master program

Each student is required to read and adhere to the following guidelines.

- 1) The Master program is online, and our primary platform for communication and collaboration is *Canvas*. It is important you have access to this platform from the day of registration. If, for any reason, Canvas is not activated within the first two weeks from the start of the course, students who are not on Canvas **will be removed from the course page on Canvas.**
- 2) Since the Master program is online, it is important that you install Zoom well in advance of the first course meeting: <https://student.slu.se/en/sw-news/2020/3/new-tool-for-e-meetings-for-slu-students/>. In addition, please also ensure your cameras and microphones are in working order. This is important, because *active participation and interaction among teachers and students are vital in our online courses, particularly during mandatory moments.*
- 3) In order to be register for the OHW Master program it is *mandatory to show up at the first roll call of the Master Program*. This year, the first roll call will take place on the **28th of August 2023, 10.00-12.00.**
- 4) Each course within the program will have its own roll call, **which you must attend to be registered for that specific course.** If necessary, please consult the course leaders for more specific information about the date and time of the roll call for each course.
- 5) *Each course includes certain mandatory elements*, which will be clearly indicated at the time of registration. Skipping these mandatory elements without a certificate provided by student support at Alnarp, SLU is not permitted. For more information on student support visit this link: <https://student.slu.se/en/studies/courses-and-programmes/student-support-at-slu/>.
- 6) If you withdraw from a course, you will only be allowed to reapply for the same course in the following year if you do so **within the first three weeks of the course's start.** If you choose to withdraw after these first three weeks, or if you fail to attend and remain registered, **you will not be eligible to apply for the course again.** More information can be found at the following website, <https://student.slu.se/en/study-support/study-planning/approved-leave-from-studies/>